

# Severe Weather Planning Emergency Preparedness

All companies, businesses and facilities should have a severe weather plan in place. This plan will help keep things organized when severe weather strikes the area. Severe weather plans include training, preparations and drills. All employees including temporary staff and contractors working within the facility should be informed about the severe weather plan. Review the following safety tips with your employees.

## Tool Box Tips

- Plan, practice, monitor and act is an effective comprehensive approach to severe weather preparedness.
- Provide a building-wide notification system for severe weather.
- Provide tools to monitor local weather information.
- Identify designated severe weather shelters within the building.
- Head count sheets may be needed to verify whether or not all employees made it to shelter or out of the building after the storm.
- Employees must know where the severe weather shelters are located within the building.
- Perform severe weather drills often. Drills help keep everyone ready and prepared.
- Provide a television that gets local news stations, which provide storm information.
- Monitor local AM and FM radio stations, with battery powered radios if the power goes out.
- Be proactive. Everyone should know when to initiate the severe weather plan and sheltering.



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*These advisory materials have been developed from national standards and sources believed to be reliable, however, no guarantee is made as to the sufficiency of the information contained in the material and Missouri Employers Mutual Insurance Company assumes no liability for its use. Advice about specific situations should be obtained from a safety professional.*