

Hospitality Employee Safety

The main operations of hotels and motels, which include maintenance, housekeeping, security and food service, all present a unique set of workplace injury risks. Therefore, safety rules should be put in place to serve as guidelines in each type of hospitality environment.

Safety Rules

- Employees must wear seat belts when driving on company business.
- Report to work free from the aftereffects of drugs or alcohol.
- Report maintenance needs or hazards before the end of your work shift.
- Report incidents or injuries in writing immediately.
- Horseplay is prohibited.
- Wear slip-resistant footwear.
- Know severe weather shelter locations within the building.
- When using knives or cutting tools, keep hands and fingers out of the way.
- To prevent fire, keep long clothes, dish towels and aprons clear of hot cook tops and burners.
- To prevent entrapment, keep long clothing, jewelry and aprons clear of industrial kitchen equipment.
- Prevents slips and falls by cleaning up spills of food, grease and liquids immediately.
- Keep fire extinguishers, hood fire and fire alarm pull stations clear and unblocked.
- To reach items, use proper foot stools or ladders and never stand on chairs, tables or desks.
- Use elevators, whenever possible, when moving bulky or heavy items from floor to floor.
- Chemical containers must be labeled and closed when not in use.
- Do not use damaged or unsafe vacuums or other electrical machines.
- Do not use your hands or feet to compress garbage in trash cans.
- Keep floors, aisles, passageways, furnace rooms, entrances and exits clean and orderly.
- When working in an office, report concerns with your computer, keyboard, workstation or mouse to prevent musculoskeletal injuries.
- Report any door locks or security system components that don't function.

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