

# 6 Secrets of Injury-Free Workplaces

1

## SAFETY FIRST: KNOW THE RULES

Write down safety rules that communicate job expectations and help your employees stay safe. Check out our sample *safety rules*.

2

## ENFORCE SAFETY & MEAN IT

Protect your employees and your business. Discipline employees who violate safety rules. Use our sample *disciplinary policy*.



3

## MAKE THE CONNECTION: SEAT BELTS SAVE LIVES

Establish and enforce a no-tolerance seat belt policy. It's the easiest thing you can do to prevent motor vehicle injuries. Get started with your *seat belt policy*.



4

## TRAIN YOUR EMPLOYEES TO BE SAFETY FANATICS

Hold regular safety meetings with your employees to discuss safety issues relevant to your industry. Add to your safety program with *safety meetings* and *Tool Box Talks*.



5

## DRUGS DON'T WORK HERE

Enforce a drug-free workplace policy. It protects your business from lost productivity, absenteeism, injuries, fatalities and ultimately, increased work comp costs. Create your *drug and alcohol policy* today.



6

## RETURN TO WORK PROGRAMS WORK

Return injured employees back to work safely and swiftly. Lost-time claims — those where an employee is off work for more than three days — average more than \$40,000 and impact your work comp premium. View our *sample return to work policy* and start building your own program.

